

## GUIDANCE FOR 3 DAY FAMILY RIGHTS GROUP APPROVED FGC TRAINING

The University of Chester has given approval for the Family Rights Group to accredit the first half of the *Certificate in Family Group Conference Coordination*. To do this FRG has had to set in place a number of measures to ensure that there is a consistency in the training provided and in the assessment of work undertaken.

For students undertaking the modular route to achieve the award, FRG is responsible for assessing and accrediting work towards modules one and two. On successful completion students will receive a certificate from the trainer, which will be endorsed by the Family Rights Group and the University of Chester. This is recognised by the University as equivalent to 30 credits, and guarantees applicants access to the second half of the course.

On completion of the University registration process students will then be able to go on to undertake the remainder of the award, which would be administered and marked by the university.

The University-based part of the certificate would also be worth 30 credits and on completion the student would be given the *Post Graduate Certificate in Family Group Conference Co-ordination*.

In order for 3-day training programmes to be eligible for the accredited training the accreditation development group has stipulated a number of measures that trainers would need to demonstrate:

- The training must be delivered by at least one Associate Tutor
- The training must follow the format of the training manual and must include those areas of practice set out in the registration form<sup>1</sup>
- A proposed draft programme is attached<sup>2</sup>
- Trainers must demonstrate in the accreditation approval form how they intend to incorporate the views of service users either through their direct involvement in training or by other means
- Trainers must set out clear objectives that the training aims to achieve, and which will be shared with participants.
- Training must include a minimum of 18 hours of engagement time with trainees ideally over a period of 3 days.
- There should be a ratio of no more than 15 students to each trainer
- Training should include a range of teaching methods (including role play; small group work; case studies).
- All trainees should have opportunity to complete an evaluation form, which should be returned to the Family Rights Group.<sup>3</sup>

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<sup>1</sup> FRG 3-day training accreditation approval form

<sup>2</sup> Possible outline for 3 – day training

<sup>3</sup> 3-day course training evaluation form

- Trainers will be required to provide details to the FRG of all participants who complete the 3 day training satisfactorily and provide them with a certificate in order for them to be able to evidence this at a late date.

**There is a £100 administration fee payable to Family Rights Group to cover the costs of administering this programme.**

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