

**ADVICE LINE: 0800 731 1696**

Dear Applicant

Thank you for your interest in becoming a consultant/freelance trainer for Family Rights Group. We would be delighted if you submit an application and look forward to hearing more about you/your organisation.

Enclosed with this letter are the following documents:

- q An introduction to Family Rights Group;
- q An application form for freelance consultants and trainers;
- q A description of the work and skills that we are seeking from consultants;
- q A description of the work and skills that we are seeking from freelance trainers;
- q A booklet of Family Rights Group's training courses; and
- q Our equalities statement.

I hope you find this information helpful in deciding whether to pursue your application for this post.

Please ensure that in your application form, you demonstrate how you/your organisation meets the requirements listed.

In addition to returning the completed application form, you need to provide the following documents:

- 2 relevant professional references from organisations which have used your services within the last 3 years;
- your C.V. (please note consultancy organisations need to provide a C.V. of each consultant/trainer who they are intending would carry out work on behalf of FRG);
- your charging policy.

Thank you once again for your interest and I look forward to hearing from you.

Yours sincerely

Cathy Ashley  
Chief Executive

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